

COOS LIBRARY BOARD  
Meeting Minutes

August 22, 2019

2:30 PM

Owen Building, Coquille

Attending:

Board Members: Horty Joyce, Tara Johnson, Doug Wuerth, Carol Ventgen, Laurie Nordahl, and Frances Smith.

Librarians: Rosalyn McGarva, Haley Lagasse, Teresa Lucas, Ellen Thompson, Betty Vaughn, Cheryl Young, Shanna Allen, and Anne Conner.

Guests: Linda Kirk - Dora Board, Chad Brownson, - ESO and Stacey Nix - ESO.

The meeting was called to order at 2:30, and introductions were made. Frances Smith moved to approve the minutes as reported from the June 25th meeting, Carol Ventgen seconded and the board unanimously agreed.

Committee reports:

1. Master Plan (2.3.7) Group - Frances Smith provided the draft for the new proposed policy to further define other services and develop a procedure to add a new service. While the board and the district are grateful for the time and effort the group put into drafting their proposal, after discussion no motion was made to accept the changes, as it was agreed that the draft needed more reworking.
2. Handbook Group - Doug Wuerth provided a draft outline of the proposed handbook/guidebook/instruction manual, and described the group's progress toward its completion.

Strategic Planning

In the ESO Director's absence, Haley Lagasse presented the CCLSD Directors' draft strategic plan for the 2019-2024 timeframe. After discussion, a minor format revision was requested, and with that change Doug Wuerth moved to approve the Strategic Plan for 2019-2024. The motion was seconded by Laurie Nordahl, and the board approved the strategic plan unanimously. Ms. Johnson thanked the CCCLSD Directors for all of their hard work on the Strategic Plan.

## Old Business

- a. Library Boundaries - Haley Lagasse reported that at the Directors Retreat the group finished the service population boundary project and provided a draft outline of their consensus which had been reviewed and evaluated by each of their boards except for Dora because they didn't have a quorum for their last meeting. Betty Vaughn was confident that the Dora board would approve of the boundaries allocated to their library. Frances Smith moved that the board accept the proposed population areas by tract contingent upon no objections by the local libraries. Doug Wuerth seconded the motion, and the board unanimously approved. The Board again thanked the directors for all of their hard work on this project.
- b. ESO Fiscal Agency - After discussion, Doug Wuerth motioned to table discussion of the ESO fiscal agency until April of 2020 with the anticipation of a possible move for fiscal year 2021-2022. Carol Ventgen seconded the motion, the board voted unanimously to carry the motion. Please send any questions and/or comments to Tara Johnson for discussion in April.

## ESO Report

Stacey Nix read the ESO Director's report. The board had questions about the cost per circ model of lending and Tara Johnson requested that Jennifer Croft send out an email to the board with an explanation.

The group then discussed the negative impact the relocation of the district's fair booth had on the number of patrons we were able to serve.

## Directors' Reports

1. Anne Connor, Coquille Public Library - They have received over \$7000 of donations from McKay's receipts since implementing the program. They had a fabulous summer reading program based around the program theme of "Nasty Science".
2. Rosalyn McGarva, Bandon Public Library - Summer reading program theme was "Explosive Summer". Due to an oversight at their city, they were unexpectedly required to take over part of the city's summer recreation program. They were very busy, but it was a lot of fun and an enormously positive experience for everyone.
3. Haley Lagasse, North Bend Public Library - Their seed library was a seasonal success. They are working with the city of North Bend to get an architectural assessment for major remodeling. She will be attending the Pacific Northwest Booksellers Association

(PNBA) Trade Show supported by the library district to scout authors for the Title Wave program.

4. Ellen Thompson, Coos Bay Public Library - The city of Coos Bay will shortly begin a feasibility study about building the new library. The library is still planning on doing their previously scheduled FanFest programming and have started a young writer's group.
5. Betty Vaughn, Dora Public Library - Backpack summer reading program was a fabulous success. A new session of Local Lore will begin in November, the first program will be called Champion Trees. DVDS of Local Lore sessions are being professionally produced and will be available for sale. They have hired two new employees and are very busy training them.
6. Cheryl Young, Lakeside Public Library - Had a very good summer reading program with help from their Friends group. The last paid program they held was called My Mother the Astronaut, and their wrap-up program was a trip to the lake where they all went fishing. Cheryl will be going to the Association of Small and Rural Libraries (ASRL) Conference in Vermont on scholarship.
7. Shanna Allen, Myrtle Point - Had a great summer reading program where they partnered with their school district. They are interviewing for a 19 hour position at the end of the month.
3. The next CLB Meeting is scheduled for October 24th at North Bend, times TBD.

Meeting Adjourned at 4:40

Approved 10/24/2019