

COOS LIBRARY BOARD  
Meeting Minutes - Draft

February 13th, 2020 - 2:00 PM - Coos Bay Public Library

Attending:

Board Members-Horty Joyce (pos. 6), Frances Smith (pos. 1), Laurie Nordahl (ViceChair, pos. 4), Tara Johnson (Chair, pos. 7), Carol Ventgen (pos. 3),

Librarians-Anne Conner (Coquille), Sami Pierson (Coos Bay), Betty Vaughn (Dora), Christina Coffman (Coos Bay), Jennifer Croft (Bandon), Teresa Lucas (North Bend), Joanie Bedwell (Powers), Cheryl Young (Lakeside), Haley Lagasse (North Bend)

Administrator-Stacey Nix (ESO)

Guest-Linda Kirk (Myrtle Point)

The meeting was called to order at 2:01pm. No introductions. Horty Joyce moved to accept the minutes from the December 19th, 2019 meeting, Frances Smith seconded the motion and the Board unanimously approved.

Committee Reports:

Master plan policy committee members- Frances Smith, Carol Ventgen, Laurie Nordahl, Linda Kirk, Haley Lagasse

Frances Smith reported on the Evaluation of Tools for Services, gave an overview of the evaluation plan, gave examples of services to evaluate and asked for more input from the Directors and Board members. Frances Smith is the point person to contact with ideas and will email a copy to the directors and board members for input. Jennifer Croft suggests evaluating IT services with Executech as our first service to evaluate.

Dispute Resolution Policy approved. Frances Smith moved to approve the Disputed Resolution Policy, Laurie Nordahl seconded the motion and the Board unanimously approved.

Handbook Committee members- Doug Wuerth, ESO Director

Handbook committee is done for now. Tara Johnson will confirm with Doug Wuerth that there is no outstanding business with this committee. Doug states that they are still working on the handbooks chapter 7, the history of the distribution formula.

Allocation Committee members- Doug Wuerth, Deirdre Krumper, Horty Joyce, Carol Ventgen, Haley Lagasse, Linda Kirk

No updates on the Allocation Committee since the last meeting. Tara Johnson will meet with Doug Wuerth for an update.

Law Library Committee- Sami Peirson, Drea Douglas, Doug Wuerth

No updates according to Sami Peirson. Tara Johnson had information from Melissa Cribbins. Melissa Cribbins says the law library could be moved to a location away from the courthouse, but there would likely be push back from the judges. Cribbins also stated that the Law Library and the Fiscal Agency needed to be considered one item. Tara Johnson states that a big issue regarding the ESO staying with Coos Bay as their Fiscal Agency was space and an office for the ESO Director. That issue has been addressed with the office being created at the Coos Bay Library. Jennifer Croft brings up whether ESO is an office or a library. Melissa Cribbins states in an email to Tara Johnson that she says sees ESO as an office that provides the shared services for the libraries. Croft states that if the ESO is seen by the County Commissioners as an office then that negates a talk of ESO taking on the Law Library as they do not have a Law Librarian. Sami Peirson states that in all documents pertaining to the ESO it has never mentioned that it is a library, but that it shares services with all the libraries. Tara Johnson states that the State Library views ESO as a library. Tara makes a request for a motion to discontinue our interest in a Law Library and in moving ESO fiscal agency. Carol makes the motion. Laurie seconded motion. Board unanimously agrees. Motion carries.

Old Business:

Stacey Nix gives update on courier vehicle. Nix states it will hopefully be in service in the next week or two. Sami Peirson states that the big truck will then be sold and the funds will be put back into the vehicle fund.

Tara Johnson updates on the board vacancy. Johnson states that the commissioners should have the nomination by the end of February for Barbara Caffey.

New Business:

Sami Peirson states that the budget has not changed dramatically from the previous year. Peirson states that this is not a final budget. It is still being worked on.

Stacey Nix presented a draft of a master calendar for all the county wide services throughout the year. Haley Lagasse suggests adding Board vacancies and current Board replacement dates to this calendar. Jennifer Croft suggests adding contract renewals for the schools that use KOHA

with us, as well as when the billing for those services are to the calendar. Tara Johnson suggests adding the inservice to the calendar.

#### ESO Report:

Stacey Nix gives the ESO Director Report. Nix states that the scholarship program has been brought back and gave an update on where Title Wave is at in its planning.

#### Directors' Reports:

Coos Bay- Sami Peirson announced that the new libraries Bond will go on the ballot May of 2021.

Powers- Joanie Bedwell announced that Powers is still in search of a new Police Chief. Children's programming is going well. New children's librarian is keeping up with the Facebook page on positive things going on at the library.

Dora- Betty Vaughn says they have been staying busy working on inventory. Local Lore program continues.

Lakeside- Cheryl Young says they have been working on getting their summer reading program scheduled and planned out. Lakeside Board voted to extend library hours after having to cut hours during the winter to help get the budget under control.

North Bend- Haley Lagasse is still working to develop a plan for facilities improvements. North Bend Library brought four proposed designs to the public to vote on. They are planning on utilizing the city's Urban Renewal District Funds for the project.

Coquille- Anne Conner talked about how they are changing the way they are doing their Summer Reading Program by putting the money towards expanding their junior reading program Mad Science.

Bandon- Jennifer Croft is settling in at her new library and is learning about all the amazing adult programs they are doing.

Tara Johnson set the next meeting April 2nd at 2pm at North Bend Public Library

Meeting adjourned at 3:26pm.

