



Coos Library Board Meeting Minutes
Thursday, November 16, 2017 3:00pm - 3:30pm
North Bend Public Library

ATTENDANCE:

Board members: Tara Johnson, Doug Wuerth, Carol Ventgen, and Frances Smith.
Directors: Barbara Caffey, Betty Vaughn, Rosalyn McGarva, Cheryl Young, Gary Sharp, Haley Lagasse, Sami Pierson, and Jennifer Croft.

I. Call to Order

Tara Johnson, Board Chair, called the meeting to order at 3:00pm.

II. ESO Report

A. Interlibrary Loans - Significant delays in Interlibrary Loans since ESO's ILL Technician resigned a couple of weeks ago. The position has been opened, advertised, and interviews have been scheduled over the next couple of business days. ESO's part-time Outreach Technician has temporarily increased to full-time hours to help with ILL processing in the interim. We hope to get caught up in the next couple of weeks.

B. Technology

1. Have contracted with Executech to perform IT services for the district rather than filling the previously open PC & Peripherals technician.

2. An assessment to determine the current status of technology in the libraries has been completed and we're expecting the report soon.

3. We've contracted with Moss Consulting to guide us through the ERate application process. This will allow our libraries to make use of an FCC sponsored program that offers significant technology discounts for libraries and schools that we haven't been utilizing in the past.

4. We had assembled a team to work together on the Rural Broadband Bond which would have helped with the cost of getting fiber lines to some of our more remote locations. Unfortunately however, it appears that we don't meet the criteria for this bond.

C. Outreach - Looking at setting up a new satellite location in the North Bend Cancer Center.

D. Courier - Still having problems with water damage to our books. The problem stems from the courier truck not being water resistant enough for our climate. While we're working on getting repairs done, but it's proving to be complicated. In the meantime, we are going to start using sealed totes.

E. ESO Vehicle - Ordered a Jeep Patriot for \$17,292.50.

F. Directors

1. Koha Team - The Directors have put together a team to manage and make changes to the libraries' ILS system.

2. Coastline Criteria Committee - The Directors have formed a committee to examine and establish a criteria for mutually beneficial Coastline membership.

3. Coos/Curry Agreement - The Directors are working together to streamline this agreement for its renewal.

II. Business

A. Next Year's Officers (Beginning December 1st)

1. Chair - Carol Ventgen nominated Doug Wuerth, Frances Smith seconded, Doug Wuerth accepted, and the nomination was approved unanimously.

2. Vice Chair - Doug Wuerth nominated Tara Johnson, Carol Ventgen seconded the nomination, Tara Johnson accepted, and the nomination was approved unanimously.

III. Adjournment - 3:43 pm.