

**CLB Meeting Minutes for March 18<sup>rd</sup>, 2025**

**Attending:**

**Board Members:**

Carol Ventgan, North Bend Inside City Limits; Cathy Larcom-Johnston, Small Cities/Dora; Barbara Caffey, Chair, Small Cities/Dora; Adrian Deleon, Coos Bay Outside City Limits; Laurie Nordahl, North Bend Outside City Limits; Curt Benward, Coos Bay Inside City Limits

**Library Directors:**

Lety De Los Santos, Dora Director; Stacey Nix, ESO Administrator; Teresa Lucas, Coquille Director; Haley Lagesse, North Bend Director; Cheryl Young, Lakeside Director; Jennifer Brownfield, Deputy Director Coos Bay; Amy Bruno, Myrtle Point Director

**Agenda Changes:**

No Changes

**Minutes Approval:**

*Cathy moves to approve the minutes from the September 23rd, 2024, meeting. Laurie seconds. All in favor. Motion passes.*

**Old Business:**

**No old business to discuss**

**New Business:**

**ESO FY 2026 Budget Overview**

Stacey explains all changes for the upcoming budget

Carryover estimated at \$350,000

\$813,824 will fund ESO from the tax base.

Not a lot of changes in Material and Services

Cathy asks about ESO scholarships

Scholarships to attend OLA for staff and directors

Contractual had minor changes due to increases in service costs

Library materials went up due to patrons' high interest in digital content

Cathy asked which vehicles ESO cover the fuel costs on

Stacey says 2 ESO courier vans and the ESO jeep

Cathy asked how many employees ESO has

Stacey says 4 full time and one temp 4.25FTE

Budget has also been reviewed by the City of Coos Bay

**FY 2026 Distribution % for All Libraries**

Stacey discussed the final meeting with the Commissioners. They approved the formula as it is but wanted to look further into population to make sure that it was figured correctly.

Stacey is working on a spreadsheet to break the population down further for analysis.

Stacey gave the percentages that each library will receive of the tax base for the next fiscal year.

## **Coos Library Board Open Seats**

3 board seats expiring

North Bend Outside City Limits

2 terms completed

Open

2 Small Cities/Dora

1<sup>st</sup> Term complete

Re-elected with new applications

Teresa questioned if new candidates could run against re-elects

Stacey said in years past if the sitting member wants to serve 2<sup>nd</sup> term and the board agrees that they would continue for a 2<sup>nd</sup> term. She would double check the bylaws though

## **Chair/Vise Chair Elections**

Adrian volunteered for chair

Cathy volunteered for vise chair

Curt moved for approval. Barbara seconds. All in favor, motion passes.

## **ESO Report:**

**Stacey** – The packet includes all the ESO stat sheet. Added BAH as a satellite stop to give books to patients and it is doing very well. Current budget is 59% elapsed. Materials and Services are 59% used and overall is 47.5% budget used.

## **Director's Reports:**

### **Coquille:**

Started Friday adult program April 1<sup>st</sup> 11-1 for 5 weeks.

### **North Bend:**

We are open! Reopened on Saturday.

### **Lakeside:**

Hired new staff member. New teen program. Friends group will use money for remodel/refresh of the library.

### **Coos Bay:**

New part-time staff member. Lots of programs. Bringing Zumba back. Tolkin Day is coming up.

### **Dora:**

Busy busy. Started kids' night, kids get to come and do activities of their choosing.

### **Next meeting:**

To be determined.