



CLB Meeting Minutes for August 12th, 2024

Attending:

Board Members:

Barbara Caffey, Chair, Small Cities/Dora; Cathy Larcom-Johnston, Small Cities/Dora; Tara Johnson, Unincorporate; Adrian Deleone, Coos Bay Outside City Limits; Laurie Nordahl, North Bend Outside City Limits.

Library Directors:

Christine Kingsbury, Bandon Director; Jennifer Brownfield, Deputy Director Coos Bay; Cheryl Young, Lakeside Director; Joanie Bedwell, Powers Director; Teresa Lucas, Coquille Director; Haley Lagesse, North Bend Director; Lety De Los Santos, Dora Director; Amy Bruno, Myrtle Point Director; Stacey Nix, ESO Administrator.

Guests:

Sandy Stauffer, Powers Library Board, Tish Moe, Powers Patron

Agenda Changes:

Add public comment after approval of the minutes

Minutes Approval:

Adrian moves to approve the minutes from the May 22nd, 2024, meeting. Laurie seconds. All in favor. Motion passes.

Public Comment:

Sandy - Wants permission to ask questions about the consultant as board discusses proposal.

Barbara – Says sure.

New Business:

Approval of Distribution Formula Consultant and Scope of Work:

Stacey – Brought a proposal for one consultant. Other consultant options were not available in our time frame. The consultant's name is Joseph Matthews.

Stacey starts with an informational formula she created with a base amount that all the libraries would need to provide basic services as outlined by the State Library of Oregon. Then after that calculation is made the remainder of the funds are distributed to the libraries using the Usage and Population Formula that we are currently using. This formula shows again that the smaller libraries would not benefit at this time by a formula with a base amount.

The consultant offered us 2 proposals. With the first proposal he will strictly assess our current formula and give his feedback, cost \$2400. In the second proposal he will break down all the parts of our current formula and see if it can be improved. He will also look at other factors that may work better, as well as see if he has any other formula structures that will be more beneficial to us, cost \$4800.

Barbara – Asked Teresa what she means by meeting inside the people counter and outside the people counter.

Teresa – Her concern is that all the people that attend meetings outside of the people counter will be counted twice if they then walk past the people counter to enter the library.

Barbara – Anyone who leaves the library to go to their car and comes back in would be counted twice

Teresa – Yes but that happens everywhere.

Barbara – Ok, thank you.

Cathy – Is the formula that is in the packet up to date?

Stacey – Yes, this is what was reported to the BOC for this year's funding.

Sandy – Had questions about usage and if their programs out front were counted. Commented that she thinks their usage is being under reported and the people counter doesn't work.

Haley – Usage is calculated the same way at all the libraries, programs on their library's property are counted.

Stacey - She will need to bring up her under-reporting concerns with her director not the CLB. The people counter issue is being worked on.

Barbara – Is the scope of work what is in the proposals?

Stacey – Yes

Haley – North Bends recommendation is to go with Proposal 2

Stacey – Proposal 2 includes proposal 1 plus extra.

Laurie – Like proposal 2. Proposal 1 only offers a review, which our committee has already done repeatedly. Proposal 2 goes deeper to see if we missed anything or if there are any ideas he may come up with that may work better than what we have.

Barbara – Points out that all the formulas that have been presented over the years have shown that Bandon and Lakeside should be receiving more funds.

Teresa – What hurt Coquille the most was when the boundary lines were changed.

Haley – What boundary lines? Clarifies that the population prior to 2019 was decided by staff at the State Library and no one knows how they came up with those numbers. In 2018 the State Library Statistician asked the Directors to work with him on coming up with a map that would show all the tracts and what libraries each one would cover and why.

Laurie moves that the Coos Library Board accepts proposal #2 from consultant Joseph Matthews and to have Stacey contact him to get the process started. Tara Seconds motion. All in favor. Motion passes.

Laurie – How long will it take for the consultant to get started?

Stacey – He should be able to start right away.

ESO Report:

Stacey – ESO finished the year strong. Both ILL and Outreach improved year to date. There were extra funds to carry over from the 2022-2023 budget.

Directors Reports:

North Bend: Construction is happening on the roof currently. Interior reno to start in the fall. The library will remain open during these phases, but the meeting rooms will not be accepting reservations.

Coquille:

Construction is going well and should start moving over this month.

Bandon:

Lots of programing. We had a panic when the owner of the mini horse for Mini Horse Storytime cancelled at the last minute, and we had to find someone else with a horse.

Coos Bay:

Working on getting things together for asking for funds to build a new library. Working on lots of programming

Dora:

All is good.

Powers:

Finished summer reading. The shed is almost complete.

Lakeside:

One more summer reading program. Lots of staff on vacation.

Powers:

Busy with summer reading. The performers were awesome.

Myrtle Point:

Just had 100 Anniversary, went well. Just finished summer reading and the kids are having a blast spending all their wooden nickels.

Next meeting:

To be determined. When we get the report back from the consultant.