



## COOS LIBRARY BOARD - Meeting Minutes

Thursday January 10, 2019, 2:30 pm - Coos County Courthouse, Rm 121

Present: Tara Johnson (CLB Chair), Frances Smith (CLB), Jennifer Croft (ESO), Rosalyn McGarva (Bandon Public Library), Teresa Lucas (North Bend Public Library), Haley Lagasse (North Bend Public Library), Sami Pierson (Coos Bay Public Library), Cheryl Young (Lakeside Public Library), Tish Mowe (Powers Board), Sandy Stauffer (Powers Board), Barbara Caffey (Myrtle Point Library), Joanie Bedwell (Powers Library), Carol Ventgen (CLB), Linda Kirk (Dora Board), Robert Moore (Coos Bay Library Board & Foundation), Horthy Joyce (CLB), Laurie Nordhal (CLB), Doug Wuerth (CLB)

- I. Called to Order at 2:30
- II. Frances Smith moved to approve the minutes as reported for the Coos Library Board on Thursday November 29th. Laurie Nordhal seconded the motion and it passed unanimously.
- III. Haley Lagasse presented the Coos Library Directors' population report. The directors have been working to find the library borders on a map using county GIS information obtained from the City of Coos Bay's planning department. They're requesting additional maps to fine tune details. Ms. Lagasse estimates that the directors are 80% finished with the population project and expects that the directors will be done prior to the next CLB meeting.
- IV. Jennifer Croft reported that the Coos Library Directors have been working together to budget for shared projects over the next fiscal year. One focus is to increase the marketing ESO currently does for the district. Ms. Croft responded to inquiries from the board regarding the current ESO expenditures. Ms. Johnson requested that budget documents be emailed to board members as the process goes along.
- V. Mr. Wuerth reported that the mediation meeting has not yet taken place, but he has been gathering documents for discussion topics. The meeting date is up to Melissa Cribbins to decide after Mr. Wuerth presents her with the documentation he's gathered. The purpose of mediation is to clarify the ESO Director's job description in comparison to what the position has historically done. Mr. Wuerth will send an email with a summary of the questions he's gathered. Ms. Johnson noted that the mediation session needs to follow all public meeting & employment law requirements.
- VI. ESO Report
  - A. Jennifer Croft announced that her son, Ryan Croft, is employed with Executech, who handles the district's tech support needs. Mr. Croft does much of the work in the libraries and was hired some time after the district contracted with Executech. Mr. Croft was the replacement for the tech who was injured in Coquille and didn't return to work.

- B. The district has finally been approved for discounted internet services, and things, including the build out for services at the Dora Library are now moving forward. This is good news for the residents of Dora who may be able to later purchase service in their homes by connecting to the library's line.
- C. The directors have voted to roll out Cybrarian software (a public pc management system) to the whole district. The hope is that this software will be the answer to the data corruption problem on the public pcs. The cost for Cybrarian is around \$12,000 for the rollout, then maintenance and support fees of \$2,000-\$3,000 per year for the whole district. This software will help keep patron's private information from saving to the public PCs.

VII. Directors' Reports

- A. CLB - Doug Wuerth - CLB member Laurie Nordhal has been elected President of the Oregon Association of School Libraries, effective in May, 2019.
- B. Bandon - Rosalyn McGarva - Won the Star Library award for 2018, and things are going well.
- C. North Bend - Haley Lagasse - Increased attendance currently looking for a cataloger and a youth librarian.
- D. Coos Bay - Sami Pierson - Just began strategic planning, and will be having the Oregon Conversations program. Book Boxes/Book of the Month program is very popular. Their friends' are having a large crafts sale soon. State Park backpacks program went really well, just submitted the grant report, got survey results back from users with fantastic comments.
- E. Lakeside - Cheryl Young - Their new City Manager is very nice and is interested in improving the library. He even does story times!
- F. Myrtle Point Library - Barbara Caffey - They met with an architect and are looking at scaling back their building plan to something a little more affordable. They are hoping to build a new meeting room and use the current one as the new children's room while taking on some much needed building maintenance. Their city council has approved the new Library Director job description, and their foundation will be having a soup lunch on the 15th.
- G. Powers - Joanie Bedwell - Assistant/Children's Librarian resigned and the city has approved a new one who is going through the background check process. They are opening for 4 more hours a week.
- H. Dora - Linda Kirk - Tonight they're having a Local Lore movie event and they have an upcoming program featuring Abernathy photographs. They are also extending their open hours. They're looking forward to broadband internet at their library and they'll have a big party.
- I. Tara Johnson - Homeless Point In Time Count - Is on the steering committee, gives a great snapshot of what's going on in the community that shows homeless trends. North Bend and Coos Bay libraries have counting stations, if you know of, or see any homeless, please direct them to the counting stations. An accurate accounting ensures that Coos County gets its fair share of resources for its homeless population. Additionally Ms. Johnson encouraged library directors to apply for Cow Creek Tribe grants.

VIII. Next Meeting - March 7th 2:30 Coos Bay