

CLB Meeting Minutes for December 4<sup>th</sup>, 2023

**Attending Board Members:**

Barbara Caffey, Chair, Small Cities/Dora; Adrian Deleon, Vice Chair, Coos Bay Outside City Limits; Laurie Nordahl, North Bend Outside Cities Limits; Carol Ventgen, North Bend In City; Cathy Larcom-Johnston, Small Cities/Dora; Tara Johnson, Unincorporated; Frances Smith, Coos Bay In City

**Attending Library Directors:**

Cheryl Young, Lakeside Director; Teresa Lucas, Coquille Director; Amy Bruno, Myrtle Point Director; Lety De Los Santos, Dora Director; Joanie Bedwell, Powers Director; Christine Kingsbury, Bandon Director; Sami Pierson, Coos Bay Director; Haley Lagasse, North Bend Director; Stacey Nix, ESO Administrator;;

**Minutes Approval:**

Frances moves to approve minutes from October 9th, Adrian Seconds, No discussion, all in favor, motion passes.

**Old Business:**

Board Approval of Distribution Formula and Transition Plan:

Haley presents update from the Distribution Committee.

- A. Timeline
- B. Distribution Formula
- C. Implementation Plan

The Committee is asking for the CLBs recommendation in these 3 categories to move on to the individual libraries stake holders. Frances asks how this differs from what was presented at the last CLB meeting. Haley clarifies that it is the same with a few additions to the timeline. They updated the terminology used for the factors. Tara is concerned with the tight timeline to implement for the 2024-2025 fiscal year. Teresa states that Coquille is not on board with this implementation timeframe. Tara's concern is that if the Commissioners Board has an issue with it no one will know until March when most budgets are already underway. Haley states that at the last check in with the director's group Coquille, at one end of the spectrum, was not in favor of moving forward. While Bandon at the other end is very in favor of moving forward and feels that it is essential for the stability of their library. The libraries that fell in the middle were in favor of moving forward. Sami agrees with Tara that it is a very tight timeline and if it goes south with the Commissioners, we will have to wait another year. Christine states that from Bandon's perspective they need it to move forward with it this year and are willing to take the risk of it being turned back from the Commissioners. Frances would like to move forward with the plan to submit it to the Commissioners for final approval, even if it is not able to be implemented the 2024-2025 fiscal year. Teresa states her fear is that if we keep going down the road as is that there will be many people at the Commissioners meeting from Coquille to protest. Cheryl asks Teresa what another year will do when it comes to Coquilles protests. They will have the same protests whenever it is submitted. Teresa agrees but feels that the decrease that Coquille will take is not acceptable and the facets need to be relooked at. Laurie feels that the board has reached a point where it can be moved forward, and it should be presented to the Commissioners Board. Tara asked about the transition plan. Haley recapped the transition plan of 75% old formula-25% new formula for the first year, 50% old 50% new year 2, 25% old-75% new year 3, 100% new year 4.

Frances makes motion to approve the Distribution Formula and Transition Plan as presented. Carol seconds motion. All in favor. Non-opposed. Motion passes.

**ESO Report:**

ESO is running smoothly. All positions are filled. Stacey looks at the current budget with board. Everything is balancing out as we continue through the year. Haley would like to hear input for the CLB regarding the TitleWave program. Adrian wanted to know more about the TitleWave program. Cathy recommends that it be put on hold for 2 years. Haley will take this back to the director's group to discuss what to replace it with, or whether to just not do anything for the time being. Tara would like to possibly see something done with the schools for TitleWave.

**Directors Reports:**

Dora:

Working on kids programming. Started a passport program for the kids in the winter. Working on social media content as well.

Bandon:

They have received a couple of small grants for programming. Had a successful escape room program.

Coos Bay:

Started Dungeon & Dragon program series that is a big hit. As well as a winter art camp series for teens to learn new art techniques.

North Bend:

Recovering from hosting Storytime with Mrs. Clause. Will have a winter solstice event. They are working on fundraising for renovations. The exterior of the restoration has been finished.

Coquille:

Doing programming. Currently closed on Saturdays due to staffing. Framing is starting on the new building.

Lakeside:

City manager has resigned. Mayor and 3 council members have been recalled. Witches night out program that was really fun. Doing make and takes which are popular. They have an angel tree of giving at the library. Got approval for a new front door.

Myrtle Point:

Had a grand reopening with 70 people at the adult party and 48 at the family event. Almost everything is back up and running.

Powers:

Not much going on.

**Next meeting:**

In February.