

COOS LIBRARY BOARD
Meeting Minutes

Thursday April 4, 2019, 2:30 pm - North Bend Public Library

Attending: Doug Wuerth - Coos Library Board, Frances Smith - Coos Library Board, Cheryl Young - Lakeside Library, Joanie Bedwell - Powers, Teresa Lucas - North Bend Library, Haley Lagasse - North Bend Library, Sami Pierson - Coos Bay Library, Carol Ventgen - Coos Library Board, Ann Kaiser - North Bend Library Board, Laurie Nordahl - Coos Library Board, Ben Meyers - North Bend Library Board, Dick Wagner - North Bend Library Board, Horty Joyce - Coos Library Board, Jennifer Croft - ESO, Rosalyn McGarva - Bandon Library, Barbara Caffey - Myrtle Point Library, Betty Vaughn - Dora Library Director, Linda Kirk - Dora Library Board, Tara Johnson - Coos Library Board, Robyn Greenlund - Coos Library Board

- I. Frances Smith moved to approve the minutes from the January 10th meeting, Doug Wuerth seconded. Motion approved unanimously.
- II. Haley Lagasse reported that the library directors had made progress on the service area borders, but are still not finished with the project. They don't have a good estimate on how long the process will take since there are multiple factors that need to be considered.
- III. Tara Johnson reported a delay in progress towards district mediation. However, it was suggested by Melissa Cribbins last week while corresponding about the mediation delay, that the county would be willing to consider housing the ESO office and being the fiscal agent. The space up for consideration is the current county law library. Ms. Johnson asked Jennifer Croft to visit the law library space so she could report back to the Coos Library Board on what she found.

Jennifer Croft reported that the law library is in the basement of a small building behind the courthouse, and would be more than adequate spatially to house ESO. The current law library isn't being actively maintained by anyone at the county due to lack of interest and staff time, and it's Ms. Croft's estimation that they don't really "know what to do with it". Robyn Greenlund suggested that if the county couldn't or wasn't interested in maintaining the law library, perhaps ESO could take on that responsibility as part of the duty to offset the cost of hosting ESO. Ms. Croft agreed that could be considered, and that she does have experience maintaining law library materials.

Ms. Johnson added that having the county host ESO would cost substantially more based on a percentage of the gross revenue (approx. \$54,000-\$64,000), but she has become

concerned that the city of Coos Bay may no longer be willing to host and provide fiscal agent services for ESO. The city of Coos Bay has been charging about \$5000 for the space to host ESO and hasn't been charging for the management of personnel, or fiscal management at all. Ms. Johnson thinks this will go a long way towards clarifying and simplifying the lines of responsibility that have been confused. Ms. Johnson would like to pursue investigating this possibility, and knew that the board would need to discuss it before discussing the new budget since it could have an impact.

Ms. Johnson suggested that the funds for this could be taken from a portion of the \$420,000 of previously unexpended ESO funds that Ms. Croft had originally planned on using for operating ESO to lessen ESO's portion of the tax revenue next year.

Linda Kirk requested to have the benefit to the district be clarified, and Doug Wuerth responded that in the packet of information gathered in preparation for mediation, some had mentioned the concern of housing ESO at the Coos Bay Library and the possible conflicts of interest that could arise because of this. Neither Tara Johnson, nor Doug Wuerth think of this as a problem, but the comments had been made by others involved. Jennifer Croft stated for the record that Sami Pierson had never taken an unfair advantage of ESO being housed at her library in any way.

Robyn Greenlund suggested that the ESD should also be considered for space. She then motioned to continue the discussion allowing for a potential move of the ESO. Doug Wuerth seconded the motion and after discussion, the motion was approved unanimously.

Robyn Greenlund moved that if it's decided to move the ESO, funding should come from contingency. Doug Wuerth seconded. The motion passed with six board members voting in favor and Frances Smith opposing.

- IV. Jennifer Croft presented a draft budget for fiscal year 2019-2020 at the county budget hearing on March 28th. It was tentatively approved at that level.

While discussing line items in the budget, Doug Wuerth addressed the high amount of funds spent on vehicle repairs. Ms. Croft explained that this was due to the inadequacy of the current courier truck for the climate on the south coast. Mr. Wuerth inquired about the amount of materials that had been damaged because of the leaky box truck, and Betty Vaughn responded that while there had been damaged library items because they hadn't been labeled as due to the truck at that time, it was impossible to tell exactly what the cost of those items was.

Mr. Wuerth requested that Ms. Croft provide an analysis report addressing the costs associated with maintaining the current courier truck compared with the costs of

replacing it with a vehicle considered more functional in our climate, and easier to repair locally.

Laurie Nordahl motioned that the board approve the budget as presented. Doug Wuerth seconded the motion. The motion carried with everyone in agreement.

- V. Jennifer Croft reported that the outreach children's literacy program Read Me a Story is moving forward with four sessions planned over the summer to serve fifteen children during each session. The Coastline FanFest program, planned for October 11th & 12th is ramping up. The Egyptian Theatre in Coos Bay is interested in partnering on the project, as well as CCAT, and the 501st Legion has agreed to participate. The Coastline Title Wave program is planned for May 22nd & 23rd. We will welcome author Willy Vlautin to Coos and Curry counties to discuss his latest book *Don't Skip Out On Me*. Addressing the technology upgrade, Cybrarian has now been successfully deployed to all but one of our libraries to mostly happy effect. In the effort to bring internet to the Dora Library, CenturyLink has been on site and DFN has explained that we will have access within three to four weeks. This year's ERATE projects have been awarded and we've opted to try satellite internet service at the Powers library. They're promising 35 mbps with no data cap, but if they can't deliver the promised speed we aren't obligated to continue with them. Ms. Croft has also been in touch with Senator Merkeley's aid to see if anything can be done about getting them access to fiber internet.
- VI. Jennifer Croft asked the board to approve the directors recommending expenditures of up to \$10,000 for cabling upgrades to the North Bend Library that should have been included in this years tech upgrade but was missed. Laurie Nordahl moved that ESO pay for the necessary cabling at the North Bend Library as recommended by the CCLSD Directors group. Robyn Greenlund seconded the motion and it was unanimously approved by all board members present.
- VII. Directors' Reports
 - A. North Bend library has a new storytime with their Police Chief that has been hugely successful.
 - B. Coos Bay Library Foundation's spelling bee is on April 12th at the Black Market Gourmet.
 - C. Bandon Library has been really busy and is looking forward to North Bend's cabling improvements. They've recently begun a new program titled Art Talks.
 - D. Myrtle Point's spring book sale is coming up April 26th and 27th. Tuesday night at the last foundation meeting they met with their architect and firmed up a smaller

version of an expansion plan. Barbara Caffey is advertising for her replacement starting next week.

- E. Local Lore has been a great success at the Dora Library. The temporary increase in open hours has been made permanent.
- VIII. Next meeting - May 9th, 3:00-5:00pm - Coquille Courthouse rm 121
- IX. Adjourned at 4:30

Approved 6/25/19